

BY-LAWS OF THE JOURNALISM EDUCATION ASSOCIATION OF AUSTRALIA

Amended on 2 December 2009

These are the By-Laws of the **Journalism Education Association of Australia** (**‘Association’**). They were first adopted by the promoters of the Association who were present at the first meeting of the Association in 2008 after its incorporation under the *Associations Incorporation Act 1985* (as amended), and were updated at the Association’s Annual General Meeting of 2009. These By-Laws remain in force for use by the Association until cancelled, rescinded, amended or replaced.

1. Interpretation

‘By-Laws’ means these By-Laws or the By-Laws of the Association at present in force;

‘Constitution’ means the Constitution of the Association at present in force;

‘Member’ means a member of the Association as is provided in the Association’s Constitution.

‘in writing’ also means by email.

2. Election of Executive

2.1 The first Executive of the Association will be appointed by the promoters of the Association and, subject to clauses 9.7 and 9.8 of the Constitution, will hold office until the first annual general meeting after incorporation at which meeting they will be eligible for re-election in accordance with clause 2.2.

2.2 Subject to clauses 9.7 and 9.8 of the Constitution at the first annual general meeting one half of the remaining Executive will step down but will be eligible for re-election. The names of the Executive members who will step down will be decided by the Executive prior to the annual general meeting.

2.3 At the second annual general meeting the remaining original Executive members and those officeholders referred to in clause 9.7 of the Constitution will step down but will be eligible for re-election in the same manner.

2.4 Election of members of the Executive will be by secret ballot to be conducted at the next following annual general meeting.

2.5 Each person considered for appointment will be nominated in writing by at least 2 financial Members.

2.6 Subject to the nominee confirming their acceptance of the nomination, the nomination will be communicated to the Secretary.

2.7 If only the required number of persons are nominated to fill existing vacancies, the Secretary will report accordingly to the Annual General Meeting and the Chair will declare these persons duly elected Executive members.

- 2.8 In the event where there are more nominees than there are positions on the Executive, the appointments will be decided by ballot of the financial Members and co-ordinated by the Executive.
- 2.9 The ballot for election to the Executive will be conducted by a voting form which will be forwarded to the financial Members. The ballot papers will be sent by email or regular post to the financial Members with the Agenda for the annual general meeting not less than 14 days prior to the meeting at which the elections are to take place.
- 2.10 Notice of all persons seeking election to the Executive will be given to all financial Members with the notice calling the meeting at which the election is to take place.
- 2.11 Ballot papers will not be counted with respect to an appointment unless they are returned to the Secretary at least 24 hours prior to the commencement of the meeting.

3. **By-Laws**

- 3.1 These By-Laws are to assist the Executive and any other standing committee of the Association to fairly deal with issues not fully dealt with in the Constitution of the Association.
- 3.2 These By-Laws remain in force until altered, rescinded or replaced by substitution. This will be effected by a resolution of the Executive so long as the alterations are approved by the Members at the next general meeting.
- 3.3 The By-Laws will be considered in conjunction with the current Constitution of the Association. Where there is a difference in content with any aspect of the By-Laws or the Constitution, then the Constitution will prevail.
- 3.4 The By-Laws will bind the Association and every Member to the same extent as if they had respectively signed and sealed them, and agreed to be bound by all of the provisions thereof.